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Department of Architecture and
Built Environment

Contract concerning the internship within the course AAHF40: Architectural Education at Workplace, 30 credits, at the School of Architecture, Lund University

§1 Parties

1. The Department of Architecture and Built Environment, Lund University

2. The Company/the Authority

Company/Authority
Address

3. The Architecture student

Name	Personal identity number
Address	E-mail

§2 Contact Persons/Supervisor

The Department commissions the following person with tasks and responsibilities concerned with the contract:

Contact Person/Examiner Associate Professor Tomas Tägil
Lund University, Dep. of Architecture and Built Environment
Box 118, 221 00 LUND
+46 46 222 73 31, +46 705 95 11 95 tomas.tagil@arkitektur.lth.se

The Company/the Authority commissions the following person with tasks and responsibilities concerned with the contract:

Contact person/supervisor	
E-mail	Telephone

The internship is placed in Sweden Abroad

§ 3 Overall Task

The on-the-job training must include at least 16 weeks of full-time work and the student shall have access to supervision and a workplace during the time of the internship. The student shall be given an insight how real architectural problems and situations that architects are involved in are professionally handled and which knowledge is necessary for the professional work in a wider perspective. Further on the student shall actively participate in all parts of the daily work to see different kinds of work at the company.

The student will take part in the on-the-job training during the following period: Examination will take place three times per year, in January, June and August.

Autumn	Spring	Examination in January, June or August
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§ 4 Publicity

The Company/Authority is cognizant of the fact that the course in which the Student is engaged requires that he/she writes a report to be published and presented at a seminar within the course. This report will only be sent to other students taking the course within the same period or persons employed at the Department of Architecture and Built Environment. The Student must not publish any confidential information if this may cause damage to the Company/Authority. It is the responsibility of the Company/Authority to inform the student of what is confidential information.

§ 5 Student Insurance

Students are insured during their study time as well as during travels between their home and their study place. Study time is defined as an activity arranged by Lund University and which the Student's Educational programme or course defines as a part of the education. The student is insured during the education at workplace, whereas this is given as a course within an Educational programme and the student achieves academic credits. The insurance is given by the Swedish Kammarkollegiet, see <https://www.kammarkollegiet.se/engelska/start/all-services/insurance/insurance-for-students-and-foreign-visitors/insurance-for-university-students-in-sweden>.

§ 6 Responsibility

The Company/Authority is aware of the fact that the Student has not yet completed the architecture program of education and can thus not be expected to have the experience or knowledge that a graduated architect would be expected to have. Neither the Department nor the Student can assume any economic responsibility towards the Company/Authority if the on-the-job training of the Student would not lead to results expected by the Company/Authority. The economic responsibility of the Department regarding any further matters is limited to what is stipulated in the *Regulation (1982:1077) concerning compensation through public funds for damages caused by students at public universities while obtaining practical work experience at places of work that are privately owned*. The Company/Authority shall hold both the Department and the Student free of any claims for any damages a third party may raise concerning personal injuries, property damages or damages of any other type (apart from claims based on gross misconduct).

§ 7 Contractual Changes

The above Contract is approved in all parts.

In order to be valid, any changes to the contract must come about through written agreement between the parties. This contract has been prepared in three copies. The three contractual parties have each received a copy.

Department examiner signature	Date
Company/Authority signature	Date
Student signature	Date